



THE LADY BYRON SCHOOL

THE CEDARS - 11 HIGH STREET, FLECKNEY, LEICESTERSHIRE, LE8 8AJ.

INFO@LADYBYRONSCHOOL.CO.UK

COVID-19 CONTINGENT PLAN AND REMOTE LEARNING POLICY

Prepared By: Caroline England

Job Title: Head Teacher

Authorised By: Irinder Minhas

Job Title: Director

Reviewed by: Caroline England/Irinder Minhas

Next Review date: September 2022



THE LADY BYRON SCHOOL

THE CEDARS - 11 HIGH STREET, FLECKNEY, LEICESTERSHIRE, LE8 8AJ.

INFO@LADYBYRONSCHOOL.CO.UK

COVID 19 Contingency Planning and Remote Learning

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), UK Health Security Agency (UKHSA) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:

- There are 2 positive cases among pupils or staff who are likely to have mixed closely within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Irinder Minhas/Caroline England will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687)

3. Testing

If recommended, we will increase the use of home testing by pupils and staff. If it is advised that we reintroduce an asymptomatic testing site (ATS) at our school, we will consult with the director of public health (DsPH) to discuss any further support we need to do this.

If we introduce on-site asymptomatic testing:

- The tests will take place on arrival to school
- The tests will take place in the school medical room
- All students (parents agreeing) and staff

If a student/staff test positive they must go home and follow government guidelines



THE LADY BYRON SCHOOL

THE CEDARS - 11 HIGH STREET, FLECKNEY, LEICESTERSHIRE, LE8 8AJ.

INFO@LADYBYRONSCHOOL.CO.UK

4. Face coverings

If recommended, pupils, staff and visitors who are not exempt from wearing a face covering:

Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas

And/or:

Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

5. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email/letters sent home with pupils once a decision has been made.

- Arriving to the school:

Before entering the main building, each student will be welcomed by their appointed staff member. From here, each student will be guided to their designated classroom.

- Increase in regular hand-washing routines:

Students will wash their hands on arrival and continue to wash their hands regularly at key points throughout the day. Each classroom is equipped with cleaning utensils, staff will ensure that surfaces are wiped down prior to each session throughout the day to enforce robust cleaning procedures and frequently cleaned environments.

We have also installed hand sanitising stations situated in multiple locations across the school to ensure that everyone in the building has regular access to hand sanitiser and to encourage regular hand-washing intervals.

- Signage: Visual formats to encourage social distancing and hand washing has been developed and is promoted throughout the building in different areas where appropriate.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups



THE LADY BYRON SCHOOL

THE CEDARS - 11 HIGH STREET, FLECKNEY, LEICESTERSHIRE, LE8 8AJ.

INFO@LADYBYRONSCHOOL.CO.UK

6. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

6.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

6.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy

6.3 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by emailing info@ladybyronschool.co.uk

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Ensure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision

Current Status

The Lady Byron School will be open to students to access learning on site.

Information for parents/carers:

The Lady Byron School will be open to our students to access learning on site. Further information about how we are doing this safely will be circulated to parents once the school opens. This includes our arrangements for arriving/leaving, breaks and lunches, and lessons. Please get in touch with the school should you have any questions.



THE LADY BYRON SCHOOL

THE CEDARS - 11 HIGH STREET, FLECKNEY, LEICESTERSHIRE, LE8 8AJ.

INFO@LADYBYRONSCHOOL.CO.UK

Our overriding responsibility is to keep our community safe, while maintaining appropriate care, support and education to our students in the best way we can. This is a time that will require a great deal of mutual collaboration as we endeavour to support one another as practically and safely as we can.

We have implemented various procedures and measures throughout our school to ensure the safety of our students and staff. The measures put in place will enable each student to attend school safely and enjoyably, while beginning to rebuild relationships with fellow peers and staff.

Information for external visitors:

We are following government advice in order to keep our community safe. We hope to recommence visits and tours of the School for a maximum of 2 members of the same household in the near future. Families booked in for a visit will need to adhere to our strict health and safety guidelines, which includes temperature checks upon arrival, 2m social distancing, and wearing of a face mask indoors to keep the members of our school community safe. Please note, if we become aware of any local outbreaks/lockdowns, the guidance will be reviewed and tours may need to be cancelled at short notice. We continue to welcome families for virtual tours with us during the school day.

Please email us at info@ladybyronschool.co.uk in order to discuss your child's education further and keep up to date with regards to future tours and visits of the site.

Remote Learning

As all student attending The Lady Byron School are in receipt of an EHCP they are entitled to attend school full time. However, we understand that as parents/ carers you may prefer to keep your student at home for a valid reason, such as the student or family member being clinically extremely vulnerable. If this is the case, students will be provided with work to complete at home as well as having the opportunity to check in regularly with a member of staff.

If this is the case, as soon as is able, a work pack will be emailed for the student to complete at home. This can be emailed back to school in order for it to be reviewed.

We will aim to cover the same curriculum remotely as we do in school wherever possible and appropriate. However, we may need to make some adaptations in some subjects, for example, where practical work or performances might be involved. We recognise that some students may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the best way we can.



THE LADY BYRON SCHOOL

THE CEDARS - 11 HIGH STREET, FLECKNEY, LEICESTERSHIRE, LE8 8AJ.

INFO@LADYBYRONSCHOOL.CO.UK

Version History

This policy was last reviewed in September January 2022

Version Number	Point Number	Amendment
2	All update	Updated as per government guidance