

The Lady Byron School - Baker Clause Policy Statement

In 2018, the government introduced a legal duty requiring all maintained schools and academies to supply information to secondary-aged pupils about technical education qualifications and apprenticeships, through the provision of access to a range of education and training providers.

This statement sets out the arrangements at The Lady Byron School for managing the students' access to providers in order that they can be informed about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. This is commonly referred to as the 'Baker Clause'.

Careers Information, Education, Advice and Guidance at The Lady Byron School

At The Lady Byron School, we are committed to providing high-quality Careers Information, Education and Guidance (CIEAG). To ensure that our students are aware of the full range of learning and training routes available to them, we work in partnership with approved training, apprenticeship and vocational education providers and will consider all requests for providers to share information and meet with our students.

We are proactive in our approach to CEIAG and we will approach a range of providers to share information and attend events and information sessions.

As part of our offer to students, we provide information materials and prospectuses to students. Students can access these materials via the School office. Providers are more than welcome to leave copies of their prospectus and information about courses and services they offer. These can either be left at the school reception or posted to:

The Cedars
11 High Street
Fleckney
Leicester
LE8 8RA

An overview of the school's CIEAG programme can be found on the school website at <https://www.ladybyronschool.co.uk>

How we will manage requests from providers

Providers that wish to meet with our students should submit a formal request. This should be sent to our careers leader Ellie Green or Alison Siddons at info@ladybyronschool.co.uk

All requests should include details of:

- the date you would like to attend, or ideally a number of options so that we can schedule the session for a date that is appropriate for the school;
- the format of the session (e.g. presentation, information stand, interactive session);
- the duration of the session;
- any special requirements that the school would need to provide;
- the number of staff who propose to visit;
- the contact details of the person at your organisation who we should send our response to.

All requests should be sent in writing or emailed to the school at least one month prior to a proposed session date.

How the school will make a decision

The senior leadership team will consider all requests received. No request will be unreasonably declined. However, there are likely to be some instances where we cannot accommodate every request. Reasons that we might decline a request could include:

- the school being unable to provide staff to supervise the session;
- the school being unable to provide the required resources or premises;
- clashes with pre-arranged school events;
- interruption to examinations or other important aspects of the school calendar;
- potential harm to the safety or wellbeing of students or other members of the school community.

Accepting a request

The school will make suitable space and resources available to providers that are in line with those specified in the initial request. This will include the use of rooms and IT facilities where it is safe and appropriate to allow access to these.

If a request is granted, specific premises and facilities that will be offered to providers include:

Access to all classrooms

Access to IT / WiFi

Specific arrangements will be confirmed with the provider in advance of the visit.

If the school accepts a request, it is an expectation that providers will conduct themselves in a professional manner and respect the policies, protocols and procedures in place at our school.

Further details

If you have any further questions about this statement or the wider CIEAG programme at our school, please contact Alison Siddons at info@ladybyronschool.co.uk

Review of policy and procedures

We regularly review our policies and procedures to ensure that our approach continues to be compliant and effective.

This statement will therefore be reviewed annually and updated as required.

This policy statement was approved by: Caroline England

On: 29.8.23

Next review due on: 29.8.24