

The Lady Byron School Practitioner – Job Description

Main Purpose

The **Practitioner** will:

- Plan, deliver and assess learning activities contributing to raising student attainment.
 - Provide individual and group support to students, ensuring access to the curriculum.
 - Foster independence, self-esteem, and social inclusion.
 - Assist with behaviour management, special educational needs (SEN) support, and student well-being.
 - Contribute to lesson planning, assessment, and classroom organisation.
 - Deliver interventions and lead small group teaching
 - Promote safeguarding, wellbeing, and positive school values.
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Key Responsibilities

1. Supporting Students

- Supervise and support students, including those with SEN, ensuring safety and engagement.
- Assist with Person Centred Education Plan (PCEPs) and behaviour management strategies.
- Promote independence, self-esteem, and inclusion.
- Provide targeted intervention and pastoral support.
- Encourage positive behaviour and social interactions.
- Provide feedback to students on progress and achievement.

2. Supporting Pathway Lead

- Complete lesson preparation and classroom organisation.
- Monitor and report on student progress, achievements, and behaviour.
- Provide administrative support such as record-keeping and resource preparation.
- Support the use of ICT in teaching and learning.
- Lead small group and whole class learning activities
- Supervise the class / group

3. Supporting the Curriculum

- Plan, deliver, review and assess learning activities.
- Support The Lady Byron School and national learning strategies (e.g., literacy, numeracy, early years).
- Prepare and maintain learning resources and specialist equipment.
- Adapt learning materials for students with additional needs.
- Use ICT effectively to enhance learning experiences.

4. Supporting the School

- Follow safeguarding, health & safety, and school policies.
- Ensure equal learning opportunities for all students.
- Engage with parents/carers to support student progress.
- Contribute to staff meetings, training, and professional development.
- Work collaboratively with school staff and external professionals.
- Assist in organising school trips, extracurricular activities, and supervision duties.

5. Leadership & Management

- Plan and deliver small group or whole-class lessons.
- Direct the work of additional support staff.
- Contribute to staff training and whole-school initiatives.

6. Safeguarding

- Liaise with the designated safeguarding lead (DSL) regarding pupils with SEN and mental health concerns.
- Remain vigilant to safeguarding risks, particularly for vulnerable pupils.
- Work in line with statutory safeguarding guidance (e.g., Keeping Children Safe in Education, Prevent) and school child protection policies.
- Promote a school culture that prioritises student well-being, inclusivity, and safety.

Additional Duties

- The postholder must adhere to school policies and professional conduct standards.
- Ensure compliance with health and safety regulations, fostering a safe and secure environment for students, staff, and visitors by implementing and promoting best practices, risk assessments, and school-wide safety protocols.
- Responsibilities may be subject to change based on school needs.

Signatures

Employee Signature: _____

Date: _____

Line Manager Signature: _____

Date: _____

Person Specification

Qualifications & Training

Essential:

- GCSEs (Grade C/4 or above) in English and Maths or equivalent.
- TA qualification or equivalent experience.
- Willingness to undertake relevant professional development.

Desirable:

- First aid training.
- Training in SEN, behaviour management, or specific learning interventions.
- ICT skills to support learning.

Experience

Essential:

- Experience working with children in an educational setting.
- Supporting students in a classroom or learning environment.

Desirable:

- Experience working with students with SEN.
- Leading small group interventions or teaching.

Skills & Knowledge

- Strong literacy and numeracy skills.
- Ability to build positive relationships with students and staff.
- Good communication and organisational skills.
- Understanding of child development and learning processes.
- Ability to use ICT effectively in learning.
- Knowledge of safeguarding and behaviour management strategies.
- Ability to remain calm and positive in challenging situations.

Personal Qualities

- Passionate about supporting children's learning and development.
 - Patient, empathetic, and understanding of individual needs.
 - Team player with a flexible and proactive approach.
 - Committed to upholding school values and promoting inclusivity.
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